

Safeguarding at our Setting

- If you have any concerns about a student at this setting, please share this information with us straight away.
- Issues such as appearance, hygiene, behaviour, can be shared with teaching or support staff.
- Do not worry about reporting small matters – we would rather you tell us than miss a worrying situation.
- **If you think that a student or an adult who cares for them has been or might be harmed; please talk to a member of our trained safeguarding team immediately (details below).**
- You can ask any member of staff to find them and speak to you about a confidential and urgent matter.

- If you are unhappy with the way we have dealt with something, please tell us.
- If you wish to report it to us formally, please use our complaints procedure or write directly to the Head Teacher or Chair of Governors.
- A concern, allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

Our Designated Safeguarding Lead is:

Name: **Jane Irwin**

Their office is located next to **Y2 – Y4 Corridor**

Their tel. no is **0114 2426736**



Our Special Education Needs Coordinator is:

Name: **Jodie Fawcett**

Their office is located in the **Aspire Building**

Their tel. no is 0114 2426736

Our Head Teacher is:

Name: **Laura Duckworth**

Their office is located next to the **Main Office**

Their tel. no is **0114 2426736**



Our Designated Safeguarding Deputy is:

Name: **Ahmir Hussain**

Their office is located next to **F2/Y1 Corridor**

Their tel. no is...



Our Chair of Governors (or equivalent) is:

Name: **Maureen Hemingway**

Their office is located: **N/A**

Their tel. no **0114 2426736**

Our Designated Safeguarding Deputy is:

Name: **Katie Hanson**

Their office is located at **Nursery**

Their tel. no is



The Safeguarding Children Team in our setting:

Head Teacher/Principal/Senior Manager:	Responsible for implementing policies and procedures, allocating resources to the safeguarding team and addressing staff safeguarding concerns. Name: Laura Duckworth Tel no: 0114 2426736
Designated Safeguarding Lead (DSL):	Teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising and supporting staff, liaising with the local authority and other agencies. Name: Jane Irwin Tel no: 0114 2426736
Designated Safeguarding Deputy (DSD):	A teacher, support or pastoral worker, in a post which requires assessment of children, deputises for the DSL. Not an administrative or finance worker. Name: Ahmir Hussain Katie Hanson (Nursery) Tel no: 0114 2426736
Child Sexual Exploitation (CSE) Lead:	Support for pupils and staff to understand CSE and related topics and how to refer. Name: Jane Irwin Tel no: 0114 2426736
Special Educational Needs and Disabilities Coordinator (SENDCo):	Support for staff and other agencies working with pupils with special education needs and disabilities and their parents and carers. Name: Jodie Fawcett Tel no: 0114 2426736
Children Looked After (CLA) Designated Teacher:	Promotes the education of 'looked after' and previously 'looked after' children. Name: Jodie Fawcett Tel no: 0114 2426736
Online-Safety Coordinator:	Develops and maintains a safe online culture within a setting, must also be a DSL/D Name: Jane Irwin Tel no: 0114 2426736
Early Years Foundation Stage (EYFS) Lead	Supports staff to keep pupils up to 5 years old safe and well. Name: Laura Senior Tel no: 0114 2426736
Safeguarding/Child Protection Governor:	Ensures there are appropriate policies and procedures in place, that they are being implemented and followed, and challenges deficiencies and weaknesses that are identified. Name: Maureen Hemingway Tel no: 0114 2426736
Chair of Governors/Management Committee:	Leads on safe recruitment and allegations of abuse against Head Teacher/Principal/Senior Manager and other staff and liaises with Local Authority Name: Maureen Hemingway Tel no: 0114 2426736
SENDCo Governor:	Link between the SEND Coordinator (SENDCO) and the governing body/management committee Name: Shabnam Younis Tel no: 0114 2426736

Learning Mentor (or equivalent):	Develops strategies and support to help pupils achieve their full potential. Name: Ahmir Hussain Melissa Norton Tel no: 0114 2426736
Medical Practitioner:	Supports pupils' medical needs, ill health absence, medicines and individual healthcare plans. Name: Benjamin Dinnigan/Jane Irwin Tel no: 0114 2426736